



GENERAL SERVICES ADMINISTRATION



**Federal Acquisition Service
Authorized Federal Supply Schedule Price List**

The Craddock Group specializes in capital planning, maximizing the value of real property, budgeting, and Federal budgetary scoring. Our team can assess real property, both individual assets and entire portfolios, to identify the most effective use of space, develop comprehensive re-investment strategies, and help the government reposition underutilized assets.

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**[™], a menu-driven database system. The INTERNET address for **GSA Advantage!**[™] is: <http://www.GSAAdvantage.gov>.

Schedule: Professional Services Schedule
Federal Supply Group: Industrial Group: 00CORP **Class:** R704 and R499

Contract Number: 47QRAA18D007K
For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

Contract Period: April 4, 2018– April 3, 2023, with three five-year option periods

Business Size: Service-Disabled Veteran-Owned Small Business

Contractor: The Craddock Group, LLC

Address: 3033 Wilson Blvd., Suite 700
Arlington, VA 22201-3868

Contract Administrator: John H. Craddock, Jr.

Telephone: 888-320-1922

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Website: <http://www.craddockgroup.com>

The Craddock Group, LLC

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Providing Real Estate and Strategic Planning Solutions

The Craddock Group, LLC, a Service-Disabled Veteran-Owned Small Business (SDVOSB), was established in 2010 to provide professional services to federal, state and local governments. Our team is a unique combination of former members of the military, Federal employees, and private-sector professionals, which allows us to deliver innovative and scalable solutions using the best of public and private financial, organizational, real estate and business methods.

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Members of our team have led the development and implementation of strategic capital planning and public-private real estate solutions for multiple federal agencies, including the U.S. Departments of Veterans Affairs, Defense, Energy and Transportation and the General Services Administration, among others. Team members have supported transaction execution and portfolio and asset management efforts associated with military family housing privatization, in addition to performing real estate project due diligence, site analyses, market surveys and demographic studies to evaluate development opportunities nationwide. Our team's experience also includes assistance with negotiations, transaction documents and project management in execution of Enhanced-Use Leases (EULs) across the country for the Departments of Defense and Veterans Affairs.

The Craddock Group's capabilities include the following:

- **Capital Planning:** Strategic capital investment planning (real estate, healthcare, financial) and space and equipment planning.
- **Real Estate Services:** Due diligence and financial analysis; transaction management; public-private partnership studies; and, transaction execution.
- **Strategy/Management Consulting:** Strategic program development and management; management and process improvement solutions; and training.
- **Federal Budgeting and Financial Management:** Federal budget support; budget formulation and execution; budgetary scoring; legislative analysis; and, Federal credit advisory services.

Our Professional Services

The Craddock Group's services include the following Special Item Numbers (SINs):

- **SIN 520-12 Budgeting:** We advise our clients on federal budgeting, including budget preparation and execution, budget justification, and budgetary scoring.
- **SIN 520-21 Program Management Services:** We assist our clients with the development of new financial and business solutions programs and initiatives, management and oversight of existing programs, and real property project management to maximize the value of its assets.
- **SIN 874-1 Integrated Consulting Services:** We provide our clients with practical solutions through management and strategy consulting services, including special studies, reports to Congress and other stakeholders, and agency decision support. We conduct data analysis and validation, feasibility studies, and real property assessments.

GSA Terms and Conditions

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINS)

SIN	Disaster Recovery	SIN Description
520-12	520-12RC	Budgeting
520-21	520-21RC	Program Management Services
874-1	874-1RC	Integrated Consulting Services

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN

See attached Price List.

1c. HOURLY RATES (Services Only)

See attached Price List.

2. MAXIMUM ORDER

\$1,000,000.00

3. MINIMUM ORDER

\$100.00

4. GEOGRAPHIC COVERAGE

Domestic Only

5. POINT OF PRODUCTION

NA – Offering Services

6. DISCOUNT FROM LIST PRICES

Net GSA pricing is listed in attached Price List. Basic discounts have been deducted.

7. QUANTITY/VOLUME DISCOUNTS

2.00% for Orders \$250,000 - \$499,999

4.00% for Orders \$500,000 - \$999,999

6.00% for Orders \$1,000,000 - \$1,999,999

8.00% for Orders \$2,000,000+

8. PROMPT PAYMENT TERMS

None, Net Thirty (30) Days

9a. GOVERNMENT PURCHASE CARDS ARE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD

9b. GOVERNMENT PURCHASE CARDS ARE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD

10. FOREIGN ITEMS

None

11a. TIME OF DELIVERY

To Be Determined by Task

11b. EXPEDITED DELIVERY

To Be Determined by Task

11c. OVERNIGHT AND 2-DAY DELIVERY

Please contact contractor for overnight and 2-day delivery.

11d. URGENT REQUIREMENTS

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. F.O.B. POINT

Destination

13a. ORDERING ADDRESS

3033 Wilson Blvd., Suite 700
Arlington, VA 22201-3868

13b. ORDERING PROCEDURES

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. PAYMENT ADDRESS

3033 Wilson Blvd., Suite 700
Arlington, VA 22201-3868

15. WARRANTY PROVISION

No Warranty Policy for Services

16. EXPORT PACKING CHARGES

N/A

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE

Accepted below, at, and above the micro-purchase threshold.

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR

N/A

19. TERMS AND CONDITIONS OF INSTALLATION

N/A

20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES

N/A

20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES

N/A

21. LIST OF SERVICE AND DISTRIBUTION POINTS

N/A

22. LIST OF PARTICIPATING DEALERS

N/A

23. PREVENTIVE MAINTENANCE

N/A

24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (E.G., RECYCLED CONTENT, ENERGY EFFICIENCY, AND/OR REDUCED POLLUTANTS)

N/A

24b. SECTION 508 COMPLIANCE

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: N/A

The EIT standard can be found at: www.Section508.gov/.

25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER

833260792

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) WEBSITE

Active

Approved FSS Prices
Professional Services Schedule (PSS)
All Prices Include the Industrial Funding Fee (IFF)

SIN	Service	Base Period Year 1 4/4/2018 through 4/3/2019	Base Period Year 2 4/4/2019 through 4/3/2020	Base Period Year 3 4/4/2020 through 4/4/2021	Base Period Year 4 4/4/2021 through 4/3/2022	Base Period Year 5 4/4/2022 through 4/3/2023
520-12 / 520-21 / 874-1	Senior Executive I	\$418.37	\$428.41	\$438.69	\$449.22	\$460.00
520-12 / 520-21 / 874-1	Manager I	\$278.18	\$284.85	\$291.69	\$298.69	\$305.86
520-12 / 520-21 / 874-1	Manager II	\$195.80	\$200.50	\$205.31	\$210.24	\$215.28
520-12 / 520-21 / 874-1	Consultant I	\$155.96	\$159.70	\$163.54	\$167.46	\$171.48
520-12 / 520-21 / 874-1	Consultant II	\$122.16	\$125.09	\$128.09	\$131.16	\$134.31

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire PSS and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

Labor Category Descriptions

Labor Title	Description	Minimum Education / Certification Level	Minimum Years of Experience
Senior Executive I	Leader in the firm responsible for client partnering, relationships and overall program/project execution as well as the commitment of the Firm's resources to the engagement plan. Provides overall guidance and direction and interfaces with senior level management responsible for each order. Directs the completion of projects within estimated time frames and budget constraints. Coordinates all parties' tasks and reviews work products for completeness and adherence to client's standards.	Masters	15
Manager I	Performs as lead project/program facilitator for mid-to large-sized project/task teams, possibly involving multiple projects and groups of personnel at multiple locations. Overall responsibility for program and project management, methodology, team performance and all contract support activities.	Masters	8
Manager II	Performs as project facilitator and leads small- to mid-sized project/task teams. Directly oversees the project, ensuring that deliverables are completed and delivered on time, and that issues are brought to the attention of both the client and team lead. Manages, organizes, directs and coordinates the planning and production of all activities associated with the project.	Bachelors	5
Consultant I	Provides analytical support to project/task teams. Serves as a part of a project team working on a variety of tasks focused primarily on capital planning, market research, strategy, economic development, and public/private partnerships.	Bachelors	3
Consultant II	Provides analytical support to project/task teams. Performs mid-level analytical assignments related to each project. Gathers relevant data necessary for analysis compiles information in appropriate formats and performs basic analysis prior to involving senior level staff.	Bachelors	0

Note 1: Advanced Degree - Three (3) years of relevant experience may be substituted for a masters degree.

Note 2: Undergraduate Degree - Five (5) years of relevant experience may be substituted for a bachelor's degree.